

**Special Meeting – Policy Development
April 10, 2014**

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, March 30, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as “The Sunshine Law.”

Roll call was taken with Commissioners Equils, Kelly, and Scarlato being present. Commissioner Eadicicco was running late and was due to arrive shortly. Treasurer Stalling was absent due to medical reasons, following cardiac surgery. It was noted that there were zero (0) firefighters and zero (0) members of the public present at the start of the meeting.

Vehicle Operation Policy: Chairman Equils reported reviewing the Monmouth County Vehicle Policy for samples or ideas for use in constructing policies relative to driving/operating district vehicles and apparatus.

Commissioner Eadicicco arrived shortly after the start of this discussion.

It was agreed to incorporate the existing Driver License Review Program, whereby individual license records are reviewed annually.

All commissioners informally agreed to modify the existing policy however; to move the reviews from the individual’s birth month, to doing all reviews during the first quarter of each year. Clerk will make the change in the existing plan and forward it to the chairman.

The board members then did a final review of the proposal, pending any additional changes.

Medical/Physical Examination Policy: During discussions of the district’s existing Medical/Physical Examination Policy; it was informally agreed to incorporate the guidelines used by the Monmouth County Fire Academy, to the district’s medical evaluation form. This would be for the advisement to and review by the physician conducting the medical exam.

It was also agreed to rework the current form to include the firefighter’s consent for the physician to release the results of the employment medical exam to the fire district/employer.

It was also agreed that the reworked Medical Examination/Release Form will be forwarded to the district’s attorney, for legal review, any modification, and approval, prior to implementation.

Last item was that all commissioners agreed to include January 1, 2015 as the Starting Date for implementing the new policy.

NEXT MEETING: Date for next meeting will either be Monday, May 19 or Monday June 2. Date is dependent on work schedule of Commissioner Eadicicco. Starting time will be 19:00 hours. Clerk Kelly will do required public advertisements.

PUBLIC COMMENT There were zero (0) firefighters and zero (0) members of the public present. No public comments were offered.

ADJOURNMENT This concluded the business for the board, so a motion to adjourn was made by Commissioners Scarlato and Kelly, and passed unanimously by the board.

The meeting closed at 20:45 hours.
Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/tjk

04/10/2014